



**Service Director – Legal, Governance and  
Commissioning**

**Julie Muscroft**

The Democracy Service  
Civic Centre 3  
High Street  
Huddersfield  
HD1 2TG

**Tel:** 01484 221000

Please ask for: Sheila Dykes

Email: [sheila.dykes@kirklees.gov.uk](mailto:sheila.dykes@kirklees.gov.uk)

Wednesday 7 April 2021

## **Notice of Meeting**

Dear Member

### **Overview and Scrutiny Management Committee**

The **Overview and Scrutiny Management Committee** will hold a **Virtual Meeting - online** at **2.00 pm** on **Thursday 15 April 2021**.

This meeting will be webcast live and will be available to view via the Council's website.

The items which will be discussed are described in the agenda and there are reports attached which give more details.

A handwritten signature in black ink, appearing to read "Julie Muscroft", on a light background.

**Julie Muscroft**

**Service Director – Legal, Governance and Commissioning**

Kirklees Council advocates openness and transparency as part of its democratic processes. Anyone wishing to record (film or audio) the public parts of the meeting should inform the Chair/Clerk of their intentions prior to the meeting.

## **The Overview and Scrutiny Management Committee members are:-**

### **Member**

Councillor Elizabeth Smaje (Chair)

Councillor Andrew Cooper

Councillor Harpreet Uppal

Councillor Habiban Zaman

Councillor Andrew Marchington

# Agenda

## Reports or Explanatory Notes Attached

---

### Pages

**1: Membership of Committee**

To receive apologies for absence of Members who are unable to attend the meeting.

---

**2: Minutes of Previous Meeting**

1 - 6

To approve the Minutes of the meeting of the Committee held on 18<sup>th</sup> March 2021.

---

**3: Interests**

7 - 8

The Councillors will be asked to say if there are any items on the Agenda in which they have disclosable pecuniary interests, which would prevent them from participating in any discussion of the items or participating in any vote upon the items, or any other interests.

---

**4: Admission of the Public**

Most debates take place in public. This only changes when there is a need to consider certain issues, for instance, commercially sensitive information or details concerning an individual. You will be told at this point whether there are any items on the Agenda which are to be discussed in private.

---

**5: Deputations/Petitions**

The Committee will receive any petitions and hear any deputations from members of the public. A deputation is where up to five people can attend the meeting and make a presentation on some particular issue of concern. A member of the public can also hand in a petition at the meeting but that petition should relate to something on which the body has powers and responsibilities.

In accordance with Council Procedure Rule 10 (2), Members of the Public should provide at least 24 hours' notice of presenting a deputation.

---

**6: Place Based Working Group - Final Report**

9 - 62

The final report of the Working Group on Place Based Working will be presented for the Committee's consideration.

Contact:

Jodie Harris,

Principal Governance and Democratic Engagement Officer

---

**7: Work Programme 2020/21**

63 - 64

To give consideration to the Committee's Work Programme for 2020/21 and put forward potential items for inclusion in the Work Programme for 2021/22.

Contact:

Sheila Dykes,

Principal Governance and Democratic Engagement Officer

---